

Wyoming Department of Education Required Virtual Education Course Syllabus

[District] County School District # X

Program Name	ProgramProvider on WDE638 Collection	Content Area	ContentArea on WDE638 Collection
Course ID	LocalCourseID on WDE638 Collection	Grade Level	Grade level or grade level range
Course Name	LocalCourseName on WDE638 Collection	# of Credits	NumberOfCredits on WDE638 Collection
SCED Code	SCEDcode on WDE638 Collection	Curriculum Type	CurriculumType on WDE638 Collection

Type in district name and number

Refer to the WDE638 Collection instructions for additional information. The VE Course List and Syllabus responses here should be identical. Curriculum Type is either a vendor name or District Developed

COURSE DESCRIPTION

Please give a concise description of this course including the purpose and what students will demonstrate and/or gain from this course.

This description should also be included on the WDE638 Collection

WYOMING CONTENT AND PERFORMANCE STANDARDS

STANDARD#	"BENCHMARK (Standard/Indicator) Use the Standards and Benchmarks as Spreadsheets"
CV5.1.1	Students identify and describe various occupations.

Follow BENCHMARK link to WDE Content and Performance Standards web page to locate the "Standards and Benchmarks as Spreadsheets" (3rd drop down menu in center of page). Copy and paste all STANDARD#s and BENCHMARKS covered in the course. See yellow highlight for example.

SCOPE AND SEQUENCE

OUTLINE OF STUDY	STANDARD #	OUTCOMES OBJECTIVES/STUDENT CENTERED GOALS

Provide a course scope & sequence that outlines the main objectives and standard benchmarks presented throughout the coursework. The outline of study can be the course curriculum map, the essential questions/the big ideas, or the unit of study as long as the standards # and outcomes/objectives are aligned to the map or unit.

Save as a pdf	Use the following naming convention: Content Area (2 uppercase letter code) Local Course Name (same as VE Course List no spaces) School District (first 3 letters uppercase & number - no spaces) School Year (1 space followed by 20-21)	Syllabus pdf. file name examples: Albany County School District #1 LAReadingisFunALB1 20-21 Big Horn County School District #1 MAMath101BIG1 20-21
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The attached page is the checklist WDE content specialists use when reviewing virtual education syllabi.

Wyoming Department of Education

Virtual Education Course Syllabus Review Checklist

Top Section of the Syllabus

Yes	No	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Program Name?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Course ID?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Course Name?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the version 5 of the SCED code (secondary only)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the appropriate SCED code given its description and submitted course content?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Content Area?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Grade Level?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the number of Credits (secondary only)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the appropriate Curriculum Type (vendor name or District Developed)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain a Course Description that provides an in-depth overview of the course?

Course Information Section

Yes	No	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Program Name?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Course ID?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Course Name?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the version 5 of the SCED code (secondary only)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the appropriate SCED code given its description and submitted course content?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Content Area?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the Grade Level?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the number of Credits (secondary only)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the appropriate Curriculum Type (vendor name or District Developed)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain a Course Description that provides an in-depth overview of the course?

Wyoming Content Performance Standards Section

Yes	No	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain the appropriate standard code and corresponding standard language?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus only contain the specific standards listed in the Scope and Sequence?

Bottom Section of the Syllabus

Yes	No	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Under Unit Outline , does the syllabus contain a title/s and a robust description for each unit?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ELA only: Under Unit Outline , does the syllabus contain titles of texts when applicable?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Under Standard# , does the syllabus contain the relevant standard/s corresponding to the unit and objectives?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Under Outcomes Objectives/Student Centered Goals , does the syllabus contain clear, measurable, and relevant objectives identifying what students “will be able to do” within the unit?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain a clear and direct alignment between the all objectives in the Outcome Objectives/Student Centered Goals header and all the standards listed in the Standard# header?

Reminders

Yes	No	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was the syllabus created on the syllabus template provided by WDE?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the saved file name match the syllabus Course Name?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the syllabus undergone a spell check to identify any unwarranted errors?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the syllabus contain a consistent format (e.g., similar font type and size, similar bullet size, minimal white space)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Suggestion: Is there a way to condense the information under the Unit Outline to avoid repetition of unit titles and decrease the length of the syllabus (e.g., Unit 1 The History of Musical Instruments (description) Lessons 1-8; Unit 2 Musical Instruments in the Modern Age (description) Lessons 9-12)