



# Quality Matters K-12 Professional Development

The Wyoming Department of Education (WDE) will sponsor the following Quality Matters (QM) training for Wyoming school district staff. Contact Lori Thilmany at [lori.thilmany@wyo.gov](mailto:lori.thilmany@wyo.gov) or 307.777.7418 with any questions or to schedule a face-to-face workshop.

## **Online QM K-12 Courses, Workshops, and Webinars**

Multiple online professional development options, including the QM Online Teaching Certificate, are available on a continuous schedule. All of the online opportunities available with dates can be found on the QM website (select the K12 tab at the site): <https://www.qualitymatters.org/professional-development/schedule>

When registering for a course or creating a MyQM account, educators should use their school district email domain. They should also explain in the notes section of the online registration form that the WDE will pay the associated fees for the training.

## **Face-to-Face QM K-12 Workshops**

District administrators may schedule and host the following face-to-face workshops. The one-day workshops are limited to a maximum of 25 participants and are generally scheduled from 8 am - 4 pm with a one hour lunch. For optimal use of the QM facilitator time and travel, scheduling two workshops for two consecutive days is encouraged.

### ***Applying the QM Rubric***

New to QM? Get started with our flagship workshop, Applying the QM K-12 Secondary Rubric! Get an introduction to QM, learn how to use the Rubric and apply it to a real course. If you are looking to improve your online or blended course design with research-supported standards which include annotations and best practices, this workshop is for you! Practice writing helpful recommendations for continuous improvement with the QM Rubric as your guide. This workshop also counts as the first step towards becoming a K-12 Course Reviewer!

### ***Online Course Design***

Learn how to use QM's K-12 Secondary Rubric as a guide to develop your online course. This workshop builds upon the QM foundations built in the K-12 Applying the QM Secondary Rubric workshop and provides a framework to design an online course plan. Participants learn how to identify appropriate assessments, instructional materials, and technology which align to measurable course and module/unit level learning objectives. Strategies for including engaging learning interactions and accessible content are addressed. Participants will complete a Planning Worksheet to design one module/unit of an online course which can be applied to the creation of a course development plan.

### ***Flipping Your Class & More: Exploring Blended Learning***

Is your school jumping on board the blended bandwagon? Are you looking to flip your class? Whether you want to start with just one lesson/unit or your whole curriculum, this workshop is for you! Explore different blended course options to find the one that works best for you. You will learn to ensure that your online and face-to-face content complement one another and align to measurable learning objectives. The K-12 Secondary Rubric will be used to review key blended elements and develop your blended lesson/unit, which can then be turned into a course development plan.

### ***K-12 Introduction to Teaching Online***

The K-12 Introduction to Teaching Online workshop explores basic components of online course delivery. Participants will be introduced to differences between traditional face-to-face (F2F) learning and online learning, the teacher and student roles in the online classroom, the importance of orienting online students, getting (and keeping) students engaged, methods of providing effective feedback, and facilitating online discussions.

### ***Improving Your Online Course***

During this workshop we will explore the QM Rubric and utilize a framework to improve the quality of online courses. Participants use the QM Rubric to review their own courses and develop a course improvement plan. Participants come away with a plan for course improvement so enrolling in the workshop with a pre-developed online course is required.

### ***Designing an Engaging and Active Learning Environment***

Make your course active! During this workshop, the ins and outs of finding and using the right instructional materials and tools are covered. Then, participants will learn to align them to learning objectives and course components. Participants apply these concepts in developing and/or reviewing their own course.